

Budget Template

General Budget Notes

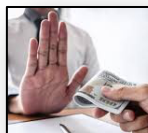
Managing the finances *God's Masterpiece* can be a daunting task. Here are a few budget considerations concerning the financing of this massive adventure in story telling:

- 1. Make this a church-wide, all-staff effort. It is NOT just the domain of the worship or drama departments.**



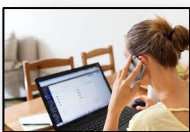
This production is so large that it involves everyone on staff and everyone in the church. It dominates the church facility; it requires the efforts of everyone on staff, and it mobilizes the entire church body. Essentially, your church is going to mount a missionary effort to tell the story of Jesus Christ in your community.

- 2. Do not pay the actors.**



Use volunteer talent from your own church, if possible. You may join together with other churches in the community to cast this production; but try not to mix professional talent with volunteer talent.

- 3. Hire a “Production Coordinator.”**



This person is the administrator of the production, and it is a “temporary” full-time job for the duration of the season. It is too much to expect this to be done volunteer.

- 4. Enlist volunteer construction people to build the set.**



You'd be surprised at how many talented builders you have. Let one of your contractors supervise the set construction.

- 5. Enlist the talents of the people in your church to fill the production crews.**



An army of volunteers make this production happen, from costume people to lighting technicians; from ushers to ticket sales personnel.

- 6. Determine whether this will be funded by the church or funded through ticket sales.**

FREE

This decision is connected to the vision or purpose for the performances. If the performances will be focused on evangelism or outreach, then keeping the ticket prices low or for free would be the best. If the church budget cannot support the entire production costs, then getting some income from ticket sales might be necessary.

Suggested Budget Categories

NOTE: It is impossible to project actual figures, because true costs will be determined by how much you need to hire out or purchase and how much can be donated, done by volunteers, and supervised by “in house” personnel.

INCOME

Ticket Sales?

Donations from church or community members?

EXPENSES

Optional Salaries / Honorariums / Gifts

Producer

Production Coordinator

Director

Musical Director

Technical Director

Choreographer

Cast Appreciation Gifts

Fees

Script Royalties (*See Performance Package Cost*)

Facilities

Rentals

Production Costs

Set Design

Set Construction

Set Decoration

Set Storage

Costumes

Props

Makeup

Technical Equipment (purchase or rental)

Hospitality For Cast and Crew (food, beverages, etc.)

House Management (signs, etc.)

Production T-shirts For Cast and Ushers

Theme Decorations

Publicity

Tickets

Programs

Posters

News Releases

Photography

Videography

Childcare During Performances